



BVB's Sardar Patel College of Engineering
Andheri (West), Mumbai 400 058.



**Minutes of Board of Governors Meeting held on 17th November 2017 at
11.00 a.m. in the Board Room.**

The following members were present:

1. Dr. Sessa Iyer
2. Dr. S. S Mantha
3. Prin. S. G. Chitale
4. Shri. Asif Mulla
5. Dr. M.C. Deo
6. Shri. Dinesh Deshpande
7. Shri. Sanjeev Nadkarni
8. Dr. (Smt.) Prachi Gharpure
9. Dr. R.B. Buktar
10. Dr. Nilesh Raykar
11. Dr. P. H. Sawant

Dr. Ranjan Banerjee, Dr. B. N. Chaudhary, Dr. Shivaji Rao Kadam, Dr. Kiran Patil and Smt. Seema Ghanekar were granted leave of absence.

Agenda Items:

(A) For Approval:

1. To approve minutes of meeting held on 30th June 2017

Minutes of the Board of Governors meeting held on 30th June 2017 along with the action taken report was presented.

Action taken: The minutes were approved.

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Chairman
Board of Governors
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2. To inform about Financials, discuss and approve budget allocation

The Member Secretary informed the members about the financial position of the institute and presented budget allocation for various academic programmes/sections for the year 2017-18 for approval.

The board reviewed the financial position. The board discussed financial arrangement for the proposed new hostel building. The apportioning of revenue generated through testing, technical consultancy, etc. is to be reviewed.

Action taken: The board noted financial position and approved the budget allocation.

3. To discuss about NBA accreditation status of UG and PG programmes and appeal to NBA

The Member Secretary briefed the members about appeal made to NBA for review of accreditation status of UG (Mechanical Engineering) programme. The accreditation for related PG programmes (M.Tech. in Machine Design and M.Tech. in Thermal Engineering) will get resolved once the status of UG (Mechanical Engineering) is updated.

Action taken: The board approved the appeal made to NBA and advised the institute to follow up with NBA office to expedite the updating of accreditation status.

4. To inform positions of Faculty and Staff posts and Remuneration to Institute and Hostel Security guards

The Member Secretary presented position of faculty and staff posts in terms of list of faculties sent for PhD under QIP scheme, list of newly appointed and retired/resigned staff, list of faculty and staff on roll. The member secretary also informed about letter sent to DTE for review of remuneration amount for institute and hostel security guards.

Action taken: The Board noted the information. The request for review of remuneration amount for security guards was approved, subject to DTE approval.

5. To present updates from Building and Works Committee

The Member Secretary presented updates from the Building and Works Committee in terms of summary of completed civil works under TEQIP

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and Institute funds, summary of proposed civil works and status of proposed new hostel and new PG building.

Action taken: The Board noted the information. The expenditure for completed works and financial plan for proposed works was approved.

6. To brief about TEQIP-III project and seek approval of (a) Action plan and (b) Procurement plan

The Member Secretary briefed the board members about financial layout of TEQIP III grants; financial allocation for procurement, civil works, IOC and TLP; nature of AICTE mandatory points for compliance by institute; disbursement linked indicators (DLI) and formation of Monitoring and Evaluation committee. The annual action plan and procurement plan under TEQIP-III was presented for approval.

Action taken: The Board noted the information and advised to monitor actual improvements achieved through TEQIP-III. The annual action plan and procurement plan was approved.

(B) For review/information:

1. To appraise about admissions 2017-18 (UG, Direct Second Year, PG and PhD programmes)

The Member Secretary presented UG, Direct Second Year, PG and PhD programs' admission statistics. The board members suggested to compare the institute's admission data against the data for other institutes of similar standing. Feasibility of creating a corpus fund to meet financial needs to achieve a desirable teacher student ratio for UG and PG programs was discussed; this initiative will further improve institute's academic stature and attract better students during admission.

Action taken: The Board noted the information.

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2. To present examination results

The Member Secretary presented result data in terms of passing percentages for end semester examinations and re-examination held during odd and even semesters of AY 2016-17 for UG and PG programmes.

Action taken: The Board noted the information.

3. To present updates from Dean Academics

Dean Academics presented updates about CBCS scheme, online courses, revision in curriculum, implementation of OBE and its integration with ERP, innovative teaching learning processes, academic audit and hostel audit.

Action taken: The Board noted the information.

4. To discuss Strategic planning / Action plan for period 2017-22

The Member Secretary presented institute's strategic planning / action plan for period 2017-22. The individual plans for TEQIP-III, PG programmes, examination section, C/M/E Engineering Departments, Library, Hostel, TPO, R&D and Finance were presented.

The member secretary proposed periodic visits by nominated BOG members to mentor the engineering departments during execution of their action plans. Dr. M. C. Deo, Dr. S. S. Mantha and Shri. Sanjeev Nadkarni accepted to be mentor for Civil Engineering Department, Mechanical Engineering Department and Electrical Engineering Department respectively.

Action taken: The Board noted the information.

5. To inform about implementation of a web based integrated Enterprise Resource Planning ERP and OBE software

The Member Secretary briefed about web based integrated Enterprise Resource Planning ERP and OBE software consisting of modules for

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academics, OBE, SPCE diary, admissions, examinations, e-learning, office administration, finance, stores and hostels.

Action taken: The Board noted the information.

(C) Any other matter with permission of Chairperson

None.

The meeting concluded with votes of thanks by Member Secretary.

Place: Mumbai

Date: 17 November 2017

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BOG, SPCE**